

**ADOPTED 2005 BUDGET****DEPT:** COUNTY EXECUTIVE – GENERAL OFFICE**UNIT NO.** 1011**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to the provisions of Section 59.17(2) of the Wisconsin Statutes and Section 23-A of Article IV of the Wisconsin Constitution, the County Executive has the following duties and responsibilities:

Coordinate and direct all administrative and management functions of County government; appoint department heads and members of boards

and commissions, subject to County Board confirmation; submit annually a recommended County budget to the County Board; communicate to the County Board the condition of the County or other matters requiring their attention; and approve or veto all resolutions or ordinances enacted by the County Board.

<b>BUDGET SUMMARY</b>				
<b>Account Summary</b>	<b>2003 Actual</b>	<b>2004 Budget</b>	<b>2005 Budget</b>	<b>2004/2005 Change</b>
Personal Services (w/o EFB)	\$ 658,779	\$ 627,086	\$ 567,893	\$ (59,193)
Employee Fringe Benefits (EFB)	272,893	337,299	319,051	(18,248)
Services	7,650	20,804	20,282	(522)
Commodities	6,198	8,300	8,300	0
Other Charges	(45)	500	500	0
County Service Charges	196,179	186,150	218,074	31,924
Abatements	(175,811)	(166,910)	(199,005)	(32,095)
<b>Total Expenditures</b>	<b>\$ 965,843</b>	<b>\$ 1,013,229</b>	<b>\$ 935,095</b>	<b>\$ (78,134)</b>
<b>Total Direct Revenues</b>	<b>\$ 15,098</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 0</b>
<b>Direct Property Tax Levy</b>	<b>\$ 950,745</b>	<b>\$ 998,229</b>	<b>\$ 920,095</b>	<b>\$ (78,134)</b>

<b>ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*</b>				
<b>Account Summary</b>	<b>2003 Actual</b>	<b>2004 Budget</b>	<b>2005 Budget</b>	<b>2004/2005 Change</b>
Central Service Allocation	\$ 9,648	\$ 318	\$ 29,782	\$ 29,464
Courthouse Space Rental	113,256	109,706	103,590	(6,116)
Document Services	4,125	4,505	0	(4,505)
Tech Support & Infrastructure	11,642	18,330	23,310	4,980
Distribution Services	589	341	457	116
Emergency Mgmt Services	0	0	0	0
Telecommunications	15,729	7,020	3,984	(3,036)
Records Center	400	416	412	(4)
Personal Computer Charges	12,271	10,876	14,949	4,073
Applications Charges	8,151	15,398	22,521	7,123
<b>Total Charges</b>	<b>\$ 175,811</b>	<b>\$ 166,910</b>	<b>\$ 199,005</b>	<b>\$ 32,095</b>
<b>Direct Property Tax Levy</b>	<b>\$ 950,745</b>	<b>\$ 998,229</b>	<b>\$ 920,095</b>	<b>\$ (78,134)</b>
<b>Total Property Tax Levy</b>	<b>\$ 1,126,556</b>	<b>\$ 1,165,139</b>	<b>\$ 1,119,100</b>	<b>\$ (46,039)</b>

\* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this Department.

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<b>PERSONNEL SUMMARY</b>				
	2003 Actual	2004 Budget	2005 Budget	2004/2005 Change
Personal Services (w/o EFB)	\$ 658,779	\$ 627,086	\$ 567,893	\$ (59,193)
Employee Fringe Benefits (EFB)	\$ 272,893	\$ 337,299	\$ 319,051	\$ (18,248)
Position Equivalent (Funded)*	13.3	11.9	10.4	(1.5)
% of Gross Wages Funded	91.0	76.5	82.8	6.3
Overtime (Dollars)**	\$ 5,381	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Positions)	0.1	0.0	0.0	0.0

\* For 2003, the Position Equivalent is the budgeted amount.

\*\* Delineated for information. (Also included in personal services.)

\*\*\*This amount includes \$60,000 in returned salary funds from the County Executive and a reduction of \$18,716 due to underfilling of positions. The % of gross wages funded increases to 94.4% once these deductions are factored in.

<b>PERSONNEL CHANGES</b>				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Fringe Benefits)
Adm Sec. - Princ Exec Asst	Abolish	2/2.0	County Executive	\$ 0
Adm Sec Sr Exec Asst (CE)	Abolish	1/1.0	County Executive	(36,388)
Adm Sec - Off Asst 3	Abolish	1/1.0	County Executive	(35,542)
Adm Sec Dir of Communications	Unfund	1/1.0	County Executive	(55,078)
Student Intern	Abolish	4/1.0	County Executive	(20,974)
			<b>TOTAL</b>	<b>\$ (147,982)</b>

**MISSION**

The Milwaukee County Executive will work to create a safe, enjoyable and prosperous community for all people in Milwaukee County by providing leadership, guidance and vision, and managing and directing high-quality, responsive and cost-effective government services.

**BUDGET HIGHLIGHTS**

- Personal Services expenditures without fringe benefits decreased by \$59,193 from \$627,086 to \$567,893. Funded positions decreased 1.5 from 11.9 to 10.4.

Personal services include the County Executive payment of \$60,000 for a portion of his 2005 salary.

- (\$0) Abolish 2 Adm. Sec. – Principal Executive Assistants (unfunded)
- (36,388) Abolish 1 Administrative Secretary Senior Executive Assistant (Co Exec)
- (35,542) Abolish 1 Administrative Secretary – Office Assistant 3
- (55,078) Unfund 1 Adm Sec Dir Communications
- (20,974) Abolish 4 .25 FTE Student Interns
- (\$147,982) Total

Staff reorganization results in the abolishment of two positions, Administrative Secretary Senior Executive Assistant and Administrative Secretary-Office Assistant 3, as well as the unfunding of one position of Administrative Secretary Director of Communication. In addition, two Administrative Secretary-Principal

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Executive Assistants positions that were unfunded in 2004 are abolished in 2005. The four part-time student intern positions will no longer be funded. Paid interns will be replaced with volunteer student interns.

- The 2005 Budget reflects a zero wage increase for all represented, non-represented and Executive Compensation Plan (ECP) positions. In addition, ECP positions are not provided step increases or performance awards in 2005 as allowed in County Ordinance Section 17.265 (3).
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be

authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."